

Clinic #	Loc	Notices		Check-In		Packet Set UP			EOC213RR			Participants		RACES-MAR			Clinic Status Update			Check-Out	ICS-309 PDF in email	
		XSCVEVENT	XND@XSC	Rcv'd	Msg ID	HO	Type	ICS To:	Content	HO	ICS To:	Content	HO	Content	HO	ICS To:	Content	R	ICS To:			Content
Golden	P/Alt	Ht:MM	Checklist	Y	???	R	ICS-213	Operations	Y	P	Planning Section	Y	R	Y	R	RACES Chief Radio Officer, RACES Unit, or Operations Section	Y		EMS Unit or Public Health Unit Else: Medical Health Branch Else: Operations Section	Y	Y	Y
51	P	17:23	Y	Y	811	R	Y	Operations	Y	P	Planning [13]	Y	R	Y	R	RACES Chief Radio Officer	Y -exercise -act#	R	Operations Section	Y	Y	Y +sig
52	P	[14]	[14]	Y	284	R	Y	Operations	Y	P	Planning [13]	Y	R	Y	I	Planning	Y -act#	R	Operations Section	Y	Y	Y
53	P	15:35	Y	Y	100																	
54	P	[14]	[14]	Y	548	R	Y	Operations	Y	P	Planning	Y	R	Y	R	RACES Chief Radio Officer	Y -act#	R	Public Health Unit -ICSto	Y	Y	Y -task#
55	P	[14]	[14]	Y	317	R	Y	Operations	Y	P	Planning	Y -7x	R	Y	R	RACES Chief Radio Officer	Y -act#	R	EMS Unit -ICSto	Y	Y	Y
56	P	[14]	Y	Y	200	R	Y	Operations	Y -exercise	P	Planning Section	Y -exercise	R	Y	R	RACES Chief Radio Officer	Y -exercise -act#	R	Operations Section	Y	Y	Y
57	Alt	09:50	Y	Y	210	R	Y	Operations	Y	P	Planning	Y -7x	R	Y	R	RACES Chief Radio Officer	Y	R	Operations Section	Y	Y	Y -taskN
58	P	10:30	[14]	Y	314	R	Y	Operations	Y	R	IC	Y	R	Y	R	Planning	Y	R [12]	Planning	Y	Y	Y
59	P	[14]	[14]	Y	721	R	Y	Operations	Y	P	Planning Section	Y	R	Y	R	RACES Chief Radio Officer	Y	R	EMS Unit -ICSto -ICSfrom	Y	Y	Y -taskN
60	P	dropped out of event																				
61	P	10:18	Y/packet	Y	606	R	Y	Operations	Y	P	Planning	Y -7x	R	Y -exercise [0]	R	RACES Chief Radio Officer	Y -act#	R	XND EOC -TO<>FROM	Y	Y	Y -task#
62	P	11:27	[14]	Y [2]	500	R	Y	Operations	Y	P	Planning Section	Y	R	Y	R	Planning	Y	R	Public Health Unit	Y	Y	Y -taskN -task#
63	P	16:52	Y++	Y	356	R	Y	Operations	Y	P	Planning Section	Y	R	Y	R	RACES Chief Radio Officer	Y	R	Public Health Unit	Y	Y	Y
64	P	no activity																				
65	P	19:57	Y	Y	541	R	Y	Xanadu City EOC	Y	P	Planning	Y	R	Y	R	RACES Chief Radio Officer	Y	R	Public Health	Y	Y	Y -task#
66	P	[14]	[14]	Y	331	R	Y	Operations	Y	R	Planning	Y -exercise	R	Y [9]	R	Shelter 66 Director	Y -exercise	R	Planning -ICSfrom	Y	Y	Y -taskN -task#
67	P	no activity																				
68	P	15:19	Y	Y	513	R	Y	Operations	Y -exercise	P	Planning Section	Y	R	Y	R	RACES Chief Radio Officer	Y	R	Public Health Unit [0]	Y	Y	Y
69	P	14:59	[14]	Y	322	R	Y	Planning	Y	P	Planning	Y	R	Y	R	RACES Chief Radio Officer	Pref P1 -exercise [0]	R	Medical Health Branch -ICSto	Y	Y	Y
70	P	12:12	Y/packet	Y	493	R	Y	Operations	Y	P	Logistics	Y -exercise	R	Y -reply	P	Director	Y -exercise -act#	R	EMS Unit	Y	Y	Y -task#
71	P	19:25 [11]	Y	Y	422	R	Y	Operations	Y -exercise	R	Logistics	Y	R	Y	R	RACES Chief Radio Officer	Y -act#	R	Operations	Y	Y	Y -task#
72	P	[14]	[14]	Y	001 [7]	R [7]	Y	Operations	Y -PACFORM													
73	P	17:50	[14]	Y	212	R	Y	Operations	Y	P	Planning	Y -7x	R	Y	R	RACES Chief Radio Officer	Y -act#	R	RACES Chief Radio Officer	Y	Y	Y
74	P	dropped out of event																				
75	P	13:22	[14]	Y	400	R	Y	Operations	Y	P	Planning	Y	R	Y	R	RACES Chief Radio Officer	Y -act#	R	EMS Unit	Y	Y	Y
76	P	17:30	Y	Y	315	R	Y	Operations	Y	P	Planning	Y	R	Y	R	RACES Chief Radio Officer	Y	R	Public Health Unit	Y	Y	Y
77	P	[14]	[14]	Y [2]	9001	R	Y	XNDEOC	Y	P	Logistics	Y -exercise	R	Y	R	Planning	Y -act#	R	Public Health Unit	Y	Y [2]	Y -task#
78	P	15:41 [11]	[14]	Y [2]	137	R	Y	Xanadu EOC [8]	Y	R	Xanadu EOC [8]	Y	Y	Y	R	Xanadu EOC -ICSfrom	Y -act#	R	XNDEOC -ICSfrom -ICSto	Y	Y [2]	Y
79	P	[14]	[14]	Y	2223	R	Y	Operations	Y	P	Planning Section	Y	R	Y	R	RACES Chief Radio Officer	Y	R	Public Health Unit	Y	Y	Y
80	P	11:04	[14]	Y	001	R	Y	Operations	Y	R	Logistics	Y	R	Y	R	Planning	Y -exercise -act#	R	Planning	Y	Y	Y -task#
81	P	10:39	[14]	Y	200	R	Y	Operations	Y	P	Planning	Y -7x	R	Y	P	RACES Chief Radio Officer	Y -exercise	R	Operations	Y	Y	Y -task# +sig
82	P	13:26	[14]	Y	432	R	Y	Operations	Y	R	Logistics	Y -7x	R	Y	R -form	Planning	Y -act#	R	Packet Exercise Manager	Y	Y	Y -task#
83	Alt	[14]	[14]	Y	200	R	Y	Operations	Y	P	Planning	Y	R	Y	R	RACES Chief Radio Officer	Y	R	EMS Unit	Y	Y	Y -task#
84	P	15:36	Y	Y	623	R	Y	Operations	Y -exercise	P	Planning	Y -7x	R	Y	R	RACES Chief Radio Officer	Y	R	Public Health Unit	Y	Y	Y -task#
85	P	13:26	[14]	Y	324	R	Y	Operations	Y	R	Planning	Y	R	Y	R	RACES Chief Radio Officer	Y	R	Planning	Y	Y	Y -taskN
86	P	20:30	Y	Y	100	R	Y	Operations	Y	P	Planning Section	Y	R	Y	R	RACES Chief Radio Officer	Y -exercise	R	Medical Health Branch / XNDEOX	Y	Y	Y -taskN
87	P	14:02	[14]	Y	203	R	Y	Operations [8]	Y -exercise	R	Operations	Y -exercise	R	Y	R	Planning	Y -exercise -act#					
88	Alt	instructor		Y	439																	

Key	Description
-act#	Missing activation number in appropriate field
-address	Form didn't include location name or street address as per the assignment
-ascii	ICS-309 sent in ASCII format
-B4	Received before check-in was confirmed
-comm	Current Situation > Communications left unset and shows no status
-delivered	ICS-309 does not show DELIVERED: receipt for Check-Out or the other messages sent EOC->shelter and their DELIVERED receipts sent back to EC
-exercise	Message did not contain "**** this is exercise traffic ****" in the content, or equivalent (does not apply to check-in/out)
-form	Expected form designation not immediately after handling order
-fullname	Didn't provide actual Last, First name of operator as registered to FCC call
-handling	Incorrect handling order for exercise or missing handling order
-ICSfrom	Should be ICS FROM: ICS Position "Radio Operator" or "Clinic Manager/Director" with Location "Xanadu City Clinic XX", "Clinic XX", etc.
-ICSto	Should be ICS To: Location "Xanadu City EOC" or "Xanadu EOC"
-ID	ICS309 Comm Log Builder: Radio Operator Name is not full name and/or Station ID is not FCC callsign
-PACFORM	From was generated by deprecated PACFORM application
-present	"Present are" list not following SCC Check-In/Out notice directions,
-repeater	Thank for filling out the Repeater fields!!! However, AA6BT, W6ASH, K6SNY are voice resources and not assigned/used in this exercise
-reply	Message was sent using Outpost Reply. This keeps the XND-??? ID instead of the station's.
-tactical	Amateur Radio Information > Tactical Call field empty
-task#	ICS-309 Task number field should just be the simulated exercise activation number
-taskN	ICS-309 Task Name not as instructed, may be cut-and-paste problem
-TO->FROM	ICS TO <> ICS FROM information switched
-7x	Ratio of chairs to tables should be >= 7x
-XX	"XX" should be replaced by shelter number only, e.g. 31 through 65, and not with the complete tactical call
++antenna	Bonus! Provided antenna model, coax type and length, and HAT (height above terrain) information
+amateur	Bonus! Amateur Radio Information some for BBS
+antenna	Bonus! Provided antenna type
+reference	Bonus! Entered the reference msg-id
+sig	Bonus! Signed the ICS-309
+voicealert	Bonus! Noted attempt to notify Xanadu EOC on Command Net

Notes	Description
[0]	Scorecard is based on first message received. If you sent another with different information, it is not counted
[1]	Incorrect or missing tactical name in subject line, i.e., "Xanadu City Clinic XX", "Clinic XX", or "Radio Operator"
[2]	Outpost Station ID config not set properly, from is from FCC call and not Tactical Call
[3]	Both sent at the same time or both received in the same session
[4]	Missing Check-In message at the start of the log, started with DELIVERED receipt for the Check-In from the EOC
[5]	Missing final DELIVERED receipt from Clinic to EOC
[6]	First ICS-309 returned, I noted DELIVERED was excluded, so I change directions for the exercise
[7]	Used "M" suffix, was it really sent manually - I know this clinic was using Outpost
[8]	ICS To: Location should be "Xanadu EOC" or "Xanadu City EOC"
[9]	Humor noted
[10]	Expecting type of "I", "II", "III", "IV" or P3, N3, F3, S3, P2, etc.
[11]	Subject was incorrect, but content did have the correct subject line
[12]	Spelling error in subject "Clinit" instead of "Clinic" - this had to be processed by hand as script was looking for correct spelling
[13]	Nit: missing prepared by and approved by information that was provided in instructions.
[14]	Was discovered during the Zoom office hours call that XSCVEVENT and City Notices have a 3-day timeout. This went unnoticed as the notices were not refreshed. Had they been present, this item would have likely been filled in as a green item.