

# After Action Report

[Event Name] EVENT PLANNING TRAINING CLASS

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## 1. Overview

**Event Name:** Mockingbird Heights Mummy Race  
**Event Date:** October 31, 2024  
**Op Period:** 1800-2400  
**Activation #:** (use number from Tabletop exercise)  
**Submitted By:** (your name and call sign)

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## i. Introduction and Background

[This is a suggested format for the AAR. Use it as a template, feel free to add or delete sections as needed based on the event requirements and observations. Some items have been pre-filled to get you started.]

[remove items in these brackets in your final copy to be submitted for class credit]

### Terms Used

ARES: Amateur Radio Emergency Service  
RACES: Radio Amateur Civil Emergency Services  
NCO: Net Control Operator

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## ii. Description of Event

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**iii. Chronological Summary of Events**

**[Event Date]**

Time	Description, Note, Comment

**iv. Personnel**

**Staff** (include your specific planning area team and staff)

Name	Call Sign	Position/Duties

**v. Improvements, Conclusions, Recommendations**

**What worked?**

**What didn't work / needs improvement?**

**Recommendations.**

**vi. Training Needs**

**vii. Recovery Activities (as applicable)**

Recovery activities were limited to returning equipment and cleaning up the area used.

**ix. Reference: Maps, charts, training materials, etc.**

The following documents are made a part of this report by reference.

ICS-201

ICS-202

ICS-211

ICS-214

ICS-309

All racer tracking documents.

Event map provided by event organizer (Mockingbird Heights Rotary Club).

Other documents used at event.

End of Report

**Revision Control**

Rev.	Description of changes	By Whom
1.0	Initial document creation	