Damage Assessment 1.1

Veoci: 20250715
DOC: 20260503

Radio Operator Only:	1. Origin Msg #:	2. Destination. Msg #:

Damage Assessment

This Section to be Completed by Jurisdiction Personnel: **(Underlined=Required)**

3. Date:	4. Time:	5. Handling: ○ Immediate (ASAP) ○ Priority (<1 hr) ○ Routine (<2 hr)

TO	6. ICS Position:	FROM	10. ICS Position:
	7. Location:		11. Location:
	8. Name:		12. Name:
	9. Contact Info:		13. Contact Info:

Overview

21. Jurisdiction:	22. Incident Name:
23. Address:	24. Unit/Suite:

25. Type of Structure: ○ a. Single Family ○ b. Multi-Family ○ c. Mobile Home ○ d. Business ○ e. Non-Profit Orgs ○ f. Outbuilding

26. Number of Stories:

27. Own/Rent: ○ Own ○ Rent

28. Types of damage: ☐ a. Flooding ☐ b. Roof / Windows / Other Exterior ☐ c. Structural ☐ d. Other (define in comments)

29. Basement Type: ○ a. Basement ○ b. Crawlspace ○ c. Basement and Crawlspace ○ d. N/A

30. What is the damage classification for this property?
○ a. Destroyed ○ b. Major ○ c. Minor ○ d. Affected (Superficial or Cosmetic Damage Only) ○ e. No Visible Damage

31. Tag: ○ a. Green Tagged ○ b. Yellow Tagged ○ c. Red Tagged

32. Insurance: ○ Yes ○ No	33. Estimated Damage ($):

34. Comments:

35. Contact Name:	36. Contact Phone:

Radio Operator Only:			
Relay: Rcvd:		Sent:	
Name:	Call Sign:	Date:	Time (24hr):

SCCo ARES/RACES

Instructions: Damage Assessment

Purpose: This form is used by any team that performs an actual visit to a property and gathers observable information. This form is used to help build out detailed awareness of all damaged properties and losses incurred.

Instructions for Jurisdictions:

Field	Instructions
Date	Required. Enter the date created.
Time	Required. Enter the time created. Use 24-hour time.
Handling	Required. Select one. Messages are sent in priority order and as soon as possible. Indicated times are approximate maximum wait times if radio net is busy.
TO / FROM	If needed, radio operator can suggest most appropriate TO position and location.
ICS Position	Required. Enter the ICS position name.
Location	Required. Enter the location.
Name	Optional. Enter only if the message is to a specific individual.
Contact Info	Optional. Enter a phone number, frequency or other info that may help reach the person or position.
Jurisdiction	Required. Enter the name of the municipality/jurisdiction.
Incident Name	Required. Enter the name of this jurisdiction's incident.
Address	Required. Enter the physical address for this report.
Type of Structure	Required. Indicate the primary use of this property. Please use additional Damage Assessment reports if this address is a mixed-use property (such as: Condominiums over Retail).
Number of Stories	Required. Indicate the number of stories for this property.
Own/Rent	Indicate if this property is owned or rented by the occupant.
Type of damage	Required. Check all conditions that are observed on the property.
Basement Type	Required. Indicate the basement type on this property.
Damage Classification	Required. Identify the overall level of damage observed.
Tag	Identify the building department occupancy tag (if a building official or engineer has already visited this property).
Insurance	List the status of property insurance the occupant has (if known).
Estimated Damage	Place a dollar amount on the amount of damage observed.
Comments	Add any descriptive text on the conditions observed.
Contact Name & Phone	Required. This should contain the name and phone number for the party filling out this form.

Instructions for Radio Operators:

Field	Instructions
Origin Msg #	Required. Enter the message number of the original sending station.
Destination Msg #	Required. Enter the message number of the ultimate destination station.
Relay	When relaying: Enter a call sign and/or time, or other useful mark or info, to indicate status.
Name	Required. Enter the first initial and last name of the radio operator that handled the message.
Call Sign	Required. Enter the call sign of the radio operator that handled the message.
Date	Required. Enter the date the message was sent/received.
Time	Required. Enter the time the message was sent/received. Use 24-hour time.