(Use portions and order as appropriate for situation)

Assignment (if appropriate):
• (Use as appropriate: for most drills and events, people already know their assignment)
• [Optional] I have an assignment for you. Are you ready to copy?
• [Optional] Your assignment is: {duties of assignment}
• [Optional] You should report to:
  o Location: {name of staging area, park, shelter, school, etc.}
  o Address: {street address, city, special directions (if needed)}
  o Thomas Guide: {page and grid number}
  o Local Contact: {name, phone number, local frequency, [tone, offset]}
• [Optional] Your start time will be: {time}
• [Optional] Operational period is expected to be [about]: {#} hours. Please be prepared (with any
  food, water, clothing or supplies you may need.)
• [Optional] Do you accept this assignment?

Activation:
• Your activation number is: {activation number}

Pre-departure Instructions and Frequencies:
• Monitor this net as you travel
• Call net control about every 15-20 min. to report your location and last 3 digits of your odometer.
• When you arrive, stay in your vehicle and contact me
• [Optional] Frequency Information:
  The following repeaters are linked:
  □ AA6BT (Primary): 146.115 MHz (+) 100.0 Hz
  □ W6ASH (North): 145.270 MHz (–) 100.0 Hz
  □ N6NAC (South): 444.625 MHz (+) 110.9 Hz
  □ Other: ____________________________
  Reminder - when you get to {location} switch to {freq, [offset, tone]}
• [Optional] Travel Restrictions and Hazards (if any):
  o Advise them of any weather hazards
  o Advise them of any road closures or hazards
  o Advise them if electricity or telephones are out – may affect gas stations, ATMs, etc.
  o Advise them if any special access credentials are required

Departure:
• Get departing location and odometer reading
• Verify that they copied all instructions
• Wish them safe travel

Arrival Instructions:
• Remain in your vehicle and contact {name or net control} on {freq, [offset, tone]}