

COMMUNICATIONS PLAN SCCo ARES/RACES/ACS	1. Incident Name/Location	2. Activation Number	3. Operational Period Date/Time	
			From Date:	To Date:
			From Time:	To Time:

4. Communications Resources

Ch #	Function	Call Sign and/or Sys / Net / Ch / TG Name	Assignment	Rx Freq N / W	Rx Tone or NAC	Tx Freq N / W or + / - / S	Tx Tone or NAC	Mode A,D,M	Remarks

5. Special Instructions

ICS 205 SCCo RACES	6.Prepared by (Communications Unit Leader)	7.Prepared Date/Time	8. Page
			of

See reverse for instructions. All channels are shown as if programmed in a base station, mobile or portable radio. Repeater stations must be programmed with the Rx and Tx reversed.

ICS 205

Communications Plan, Adapted for Santa Clara County ARES/RACES/ACS

Purpose: The Communications Plan (ICS 205) provides information on all radio frequency or trunked radio system talkgroup assignments for each operational period. The plan is a summary of information obtained about available radio frequencies or talkgroups and the assignments of those resources by the Communications Unit Leader or Incident Commander for use by incident responders.

Preparation: The ICS 205 is prepared by the Communications Unit Leader or other individual designated by the Incident Commander.

Distribution: The ICS 205 is provided to all incident responders.

#	Block Title	Instructions
1	Incident Name/Location	Enter the name assigned to the incident and, optionally, the location of the incident.
2	Activation Number	Enter the activation number assigned to the incident, otherwise leave blank if none.
3	Operational Period Date/Time	Enter the start date (mm/dd/year) and time (24-hr clock) and the end date and time for the operational period to which the form applies.
4	Communications Resources	Enter the following information about radio channel use:
	Ch #	Use at your discretion. Channel number (Ch #) may equate to channel numbers in pre-programmed incident radios, used as reference numbers on the ICS 205 document, or left blank for recipient use.
	Function	Enter the ICS or local function for which this channel will be used (Operations, Command, Logistics, Resource, Tactical, Emergency, etc.)
	Call Sign and/or Sys / Net / Ch / TG Name	Enter the call sign of the repeater or station (if appropriate) and the system, net, channel or talkgroup name by which this channel is commonly known.
	Assignment	Enter the individual(s), group(s), or function(s) that will be the primary users of this channel.
	Rx Freq N / W	Enter the Receive Frequency (Rx Freq) as the mobile or portable subscriber would be programmed, followed by "N" for narrowband or a "W" for wideband emissions. For HF, include USB or LSB, as appropriate.
	Rx Tone or NAC	Enter the Receive Continuous Tone Coded Squelch System (CTCSS) subaudible tone (Rx Tone) or Network Access Code (Rx NAC) for the receive frequency as the mobile or portable subscriber would be programmed.
	Tx Freq N / W or + / - / S	Enter the Transmit Frequency (Tx Freq) as the mobile or portable subscriber would be programmed, followed by "N" for narrowband or a "W" for wideband emissions. For HF, include USB or LSB, as appropriate. Alternatively, for repeaters using standard amateur frequency offsets (e.g. 600 Hz for 2m, 5 MHz for 70cm), enter "+" or "-" as appropriate. Enter "S" if Rx Freq represents a simplex frequency.
	Tx Tone or NAC	Enter the Transmit Continuous Tone Coded Squelch System (CTCSS) subaudible tone (Tx Tone) or Network Access Code (Tx NAC) for the transmit frequency as the mobile or portable subscriber would be programmed.
	Mode A,D,M	Enter "A" for analog, "D" for digital, or "M" for mixed mode operations. If needed, enter specific mode type (D-Star, DMR, etc.) in Remarks.
	Remarks	Enter miscellaneous information related to the channel.
5	Special Instructions	Enter any special instructions or other emergency communications needs.
6	Prepared By (Comm Leader)	Enter the name and FCC call sign of the person preparing the form.
7	Prepared Date/Time	Enter date prepared (mm/dd/year) and time prepared (24-hr clock).
8	Page	Enter the page number and number of pages.