

COMMUNICATIONS LIST (ICS 205)

INCIDENT RADIO COMMUNICATIONS PLAN (ICS 205-CG)

Special Note. This form, ICS 205-CG, is used to provide, in one location, information on all radio frequency assignments down to the Division/Group level for each operational period; whereas, the Communications List, ICS 205a-CG is used to list methods of contact for personnel assigned to the incident (radio frequencies, phone numbers, pager numbers, etc.).

Purpose. The Incident Radio Communications Plan is a summary of information obtained from the Radio Requirements Worksheet (ICS 216) and the Radio Frequency Assignment Worksheet (ICS 217). Information from the Radio Communications Plan on frequency assignments is normally noted on the appropriate Assignment List (ICS 204-CG).

Preparation. The Incident Radio Communications Plan is prepared by the Communications Unit Leader and given to the Planning Section Chief. Detailed instructions on the preparation of this form may be found in ICS Publication 223-5, Communications Unit Position Manual.

Distribution. The Incident Radio Communications Plan is duplicated and given to all recipients of the Incident Objectives form, including the Incident Communications Center. Information from the plan is placed on Assignment Lists. All completed original forms **MUST** be given to the Documentation Unit.

Item # Item Title Instructions

1. Incident Name Enter the name assigned to the incident.

2. Operational Period Enter the time interval for which the form applies.

3. Basic Radio Channel Enter the following information about radio channel use:

System Radio cache system(s) assigned and used on the incident.

Channel Radio channel numbers assigned.

Function Function each channel is assigned (e.g., command, support, division tactical, and ground-to-air).

Frequency Radio frequency tone number assigned to each specified function (e.g., 153.400)

Assignment ICS organization assigned to each of the designated frequencies (e.g., Branch I, Division A).

Remarks This section should include narrative information regarding special situations.

4. Prepared By Enter the name of the Communications Unit Leader preparing the form.

Date/Time Enter date (month, day, year) and time prepared (24-hour clock).

Special Note. This optional form is used in conjunction with the Incident Radio Communications Plan, ICS 205. Whereas the ICS 205-CG is used to provide information on all radio frequencies down to the Division/Group level, the Communications List, ICS 205, lists methods of contact for personnel assigned to the incident (radio frequencies, phone numbers, pager numbers, etc.), and functions as an incident directory.

Purpose. The Communications List records methods of contact for personnel on scene.

Preparation. The Communications List can be filled out during check-in and is maintained and distributed by Communications Unit personnel.

Distribution. The Communications List is distributed within the ICS and posted, as necessary. All completed original forms **MUST** be given to the Documentation Unit.

Item # Item Title Instructions

1. Incident Name Enter the name assigned to the incident.

2. Operational Period Enter the time interval for which the form applies.

3. Basic Local Comms Enter the communications methods assigned and used for each

Information assignment.

Assignment Enter the ICS Organizational assignment.

Name Enter the name of the contact person for the assignment.

Method(s) of contact Enter the radio frequency, telephone number(s), etc. for each assignment.

4. Prepared By Enter the name of the Communications Unit Leader preparing the form.

Date/Time Enter date (month, day, year) and time prepared (24-hour clock).